

**Neighbors and Friends of Table Rock Lake (NFTRL)**  
**Nonprofit Service Agency 2023 Grant Application**  
**For Funds Awarded in 2024**

**\*Only 1 application will be accepted from an organization during the grant cycle. Grant funds are meant for Stone and/or Taney counties.**

**\*Applicants may apply for a Grant (\$1500 - \$5000) or Mini-Grant (\$500-\$1499).**

Eligibility Criteria – PLEASE READ CAREFULLY

\*Agency must be an active 501(c)(3) organization or under the umbrella of an active 501(c)(3).

\*Programs should be designed to meet existing or emerging community needs. These should be sustainable programs which will provide vital services to the community.

\*Agency must serve Stone and/or Taney counties.

\*Programs that require clients/recipients to participate in religious training, practice a particular religious faith, or programs that have a political affiliation cannot be considered for funding.

Name of agency: \_\_\_\_\_

Website address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Employer Identification Number (EIN): \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Agency/Service Information**

Agency Mission: (maximum of 50 words) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Who does your agency serve: \_\_\_\_\_

Counties in your service area: \_\_\_\_\_

Number of clients served (monthly/yearly): \_\_\_\_\_

\_\_\_\_\_

**Funding Information**

Amount requested: (Please give an exact amount, not a range)\_\_\_\_\_

Proposed use of the funds: (**maximum** 50 words)\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed number of clients you expect to serve with the funds: \_\_\_\_\_

Have you received funds from NFTRL in the past? \_\_\_\_\_ When? \_\_\_\_\_

**Funding Sources**

Briefly describe your funding sources:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

% of yearly funding used for administrative costs?\_\_\_\_\_

% of budget used for client needs and services?\_\_\_\_\_

% of budget used for fundraising?\_\_\_\_\_

% of budget coming from donations?\_\_\_\_\_

**Describe how your program meets existing/emerging community needs:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Volunteers**

Does your agency have a need for volunteers?\_\_\_\_\_

Describe how volunteers are used in your agency:\_\_\_\_\_

\_\_\_\_\_

### **Additional Requirements**

The following information MUST be included with this application:

1. Internal revenue service letter stating that the organization or fiscal agent is a tax-exempt public charity under section 501(c)(3) of the internal revenue code. THIS IS NOT YOUR SALES TAX-EXEMPT LETTER.
2. A balance sheet that details all assets, liabilities, and net assets. (Net assets should reflect the amount of any temporarily or permanently restricted funds.
3. An income or operating statement detailing revenue and expenses. (If such revenue and expenses can be further broken down into monies received and expended for programs, events/fundraising, and administrative, it is most helpful.)
4. Details of how money awarded in March 2023 were used. A link is on the website for agencies who were funded in 2022-23.

**DEADLINE FOR APPLICATION IS TUESDAY, AUGUST 1, 2023.  
APPLICATIONS MUST BE POSTMARKED ON OR BEFORE AUGUST 1,  
2023.**

MAIL COMPLETED INFORMATION TO:

NEIGHBORS AND FRIENDS OF TABLE ROCK LAKE, INC

ATT SERVICE COMMITTEE

PO BOX 64

KIMBERLING CITY, MO 65686

Please check the grant for which you are applying:

\_\_\_\_\_ grant (\$1500-5000)      \_\_\_\_\_ mini-grant (\$500-1499)

Application Preparer: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Please submit any other information that you believe might be helpful for our organization to know.

Agencies eligible for funding consideration will be posted on the NFTRL website by October 2023. If selected as a grant recipient, it is expected that a representative will attend the awards presentation ceremony (usually held in March) to receive your check and briefly explain to the membership how the grant funds will be used.

**APPLICATION PROCEDURE CHECKLIST: (THIS CHECKLIST PAGE DOES NOT HAVE TO BE INCLUDED IN YOUR APPLICATION INFORMATION. It is included for your use only.)**

\_\_\_\_\_ Completed application.

\_\_\_\_\_ Most recent financial statements (audited if available).

\_\_\_\_\_ Internal Revenue Service letter stating the organization or fiscal agent is a tax-exempt public charity under section 501(c)(3) of the Internal Revenue Code.

\_\_\_\_\_ Most recent (990) tax form.

\_\_\_\_\_ Information outlining how grant money awarded in 2023 was used by your organization. This applies only to agencies who were funded in 2022-23. A link is on the website for agencies who need to complete this item.

### **2023-24 Timeline**

May 1, 2023 – Application available for downloading on the website. [www.nftrl.org](http://www.nftrl.org)

August 1, 2023 – Application deadline. All applications and relevant material must be postmarked by this date. Metered mail will not be accepted as proof of meeting the submission deadline.

October 2023-January 2023 – All applicants are invited to attend a membership meeting and give a 3-minute overview of their agency and need for funding.

October 1, 2023 -List of eligible agencies approved by the Board for funding consideration is posted on the NFTRL website.

December 2023 – January 2024 – Appropriations Committee reviews funds available for distribution and procedures for funding agencies.

February 2024 – Membership votes on which agencies will receive funding. Letters are sent to all agencies informing them of the outcome of the voting. Successful agencies will be invited to the March general membership meeting.

March 2024 – Agencies receive awards at the NFTRL general membership meeting. An agency representative must be present to accept the award. WE WILL NOT MAIL THE CHECK!